

# TONBRIDGE FEDERATION GOVERNANCE PLAN 2022/23

Key Priorities	Actions	Responsibility / resources Milestones for evaluation	Leadership and Governance
<b>Improve effectiveness in monitoring quality of education</b>	<p>Receive end of semester data on current and predicted outcomes</p> <p>Participate in at least three Deep Dives across both schools</p>	<p>Data received by March 2023 and July 2023 (external outcomes by September 2023)</p> <p>Deep Dive participation by end of Term 5</p>	<p><b>Jon Barker / Palak Shah / Lizzie Alexander</b></p> <p><b>Isabel Handyside Terri Daters</b></p>
<b>Improve effectiveness in monitoring behavior and attitudes</b>	<p>Receive data on attendance and behavior incidents</p> <p>Receive data from student, staff and parent surveys</p> <p>Meet with staff and students to discuss behavior management</p> <p>Monitor the use of off-site provision</p> <p>Monitoring visit to review attendance procedures</p>	<p>Data received in November 22, March 23, May 23 and July 23 on behavior incidents and attendance.</p> <p>Parent, student and staff survey analysis by May 23.</p> <p>Attendance monitoring visit by end of Term 3</p> <p>Meet twice a year with Senior Leaders to look at off-site provision including case studies.</p>	<p><b>Mark Fenn Elaine Johnson Rose Simonetti Claire Hickmott</b></p>
<b>Improve effectiveness in monitoring personal wellbeing</b>	<p>Monitoring visits with participants of the Quality of education and Quality of Pastoral Care teams to assess impact of changes.</p> <p>Attend a PAT meeting to monitor its effectiveness in supporting pupils.</p> <p>Monitoring visit to review LGBTQ+ plan. Receive data on number of incidents.</p> <p>Monitoring visit to review careers and Futures plan</p>	<p>Monitoring visits by May 2023</p>	<p><b>Mark Fenn / Lizzie Alexander Nicolas Heslop (careers) Marion Seymour Lesley Broom Nichola Higham</b></p>
<b>Improve effectiveness in monitoring Leadership and Management</b>	<p>Meet with the HC Lead Practioner group during Term 1 and 6 to explore priorities, actions and impact during 2022/23.</p> <p>Meet with at least one department that has had input from a Lead Practioner to monitor the impact.</p> <p>Participate in at least three Deep Dives in both schools to evaluate the impact of the Lead Practioner programme at HC</p> <p>Governors to meet staff three times a year to monitor workload and wellbeing.</p> <p>Governors to meet with a group of parents to monitor parental engagement.</p>	<p>Lead Practioner meeting by the end of term 1 and Term 6</p> <p>Meet with department who has had Lead Practioner input by Term 6</p> <p>Participate in Deep Dives (see above)</p> <p>Staff workload and wellbeing meetings before the ends of Term 2, 4 and 6.</p> <p>Parent meeting before the end of Term 4</p>	<p><b>Jon Barker / Lizzie Alexander</b></p> <p><b>Sue Mason</b></p>

<b>Improve effectiveness in monitoring EYFS</b>	<p>Meet with EYFS Lead to review the progress of the EYFS plan</p> <p>Include discussion with children within EYFS regarding the overall quality of provision.</p>	Monitoring visit by May 2023	<p><b>Lizzie Alexander</b></p> <p><b>Claire Hickmott</b></p>
<b>Improve effectiveness in monitoring Sixth Form</b>	<p>Meet with Sixth Form Leads to review the progress of the Sixth Form plan.</p> <p>Include discussion with students within the Sixth Form regarding the overall quality of provision.</p>	Monitoring visit by May 2023	<p><b>Justin Sheppard / Palak Shah</b></p> <p><b>Kelly Ala</b></p>
<b>Improve effectiveness in monitoring SEND provision</b>	<p>Monitoring the implementation of the SEND plan across both schools.</p> <p>Include discussion with SEND leads, observations of SEND pupils within lessons, discussions with SEND pupils observed and discussions with staff (including LSAs)</p>	<p>Monitoring visit 1 by end of January 2023</p> <p>Monitoring visit 2 by the end of June 2023</p>	<p><b>Paul Bargery</b></p> <p><b>Sue Mason</b></p> <p><b>Terri Daters</b></p> <p><b>Claire Hickmott</b></p>
<b>Review the Pupil Premium Grant plan, 16-19 Covid-19 recovery plan and Sports Grant</b>	<p>Monitor the implantation of the Pupil Premium Grant plan, 16-19 Covid-19 recovery plan and Sports Grant</p> <p>Include discussion with PP leads, observations of PP pupils within lessons, discussions with PP pupils observed and others.</p>	<p>Monitoring visit 1 by end of February 2023</p> <p>Monitoring visit 2 by the end of June 2023</p>	<p><b>Palak Shah</b></p> <p><b>Lizzie Alexander</b></p> <p><b>Lesley Broom</b></p>
<b>Address gaps relating to skills audit</b>	<p>Carry out audit for 2022/23</p> <p>Based on outcomes, plan training sessions for Terms 3 to 6.</p>	<p>Audit complete by October 2022</p> <p>Training plan in place by December 2022</p>	<b>Jon Barker</b>
<b>Implications of the white paper</b>	<p>Training for Governors on the implications of the White Paper including:</p> <ul style="list-style-type: none"> <li>• Establish a group to look at the school day of both schools for September 2023.</li> <li>• Implication of higher starting salaries for new staff</li> <li>• Mental health and RSE statutory guidance</li> <li>• Digital testing (Year 9)</li> <li>• SEND changes</li> <li>• Academy status</li> </ul> <p>Establish working parties to look at emerging issues</p>	<p>Training to take place by November 2023</p> <p>Establish relevant working parties by December 2023</p>	<b>Jon Barker</b>