



LONG MEAD

COMMUNITY PRIMARY SCHOOL

Waveney Road, TONBRIDGE, Kent TN10 3JU
Telephone: (01732) 350601
Head of School: Miss E Alexander



Monday 30 January 2023

Dear parent/carer,

As I am sure you are all aware by now, my last formal day in school before I go on maternity leave will be this Friday, 3 February. I would like to thank all parents/carers for their kind words, advice and wisdom - I am sure I will put lots of your advice into practice, especially during the middle of the night!

Whilst I am on maternity leave, Mrs Follows will become acting Head of School but will continue to teach in year 6 on a Monday and Tuesday. Please could I ask that you are very aware of this on these days as her priority will be supporting the teaching and learning in that classroom. Any meetings will therefore need to take place before or after school.

Mrs Collision will also be supporting across the whole school as acting Deputy Head of School, and Mr Bargery will be increasing his days to three days a week after half term (Mondays, Tuesdays and Wednesdays).

As many of you already do, please speak with your child's class teacher or the office in first instance and then either Mrs Follows or Mrs Collision further if needed. If relating to SEND, please speak with Mr Bargery.

I know you will continue to support the school and your children during these changes and I thank you in advance!

Kind regards,

Miss E Alexander
Head of School