



# LONG MEAD

## COMMUNITY PRIMARY SCHOOL

Waveney Road, TONBRIDGE, Kent TN10 3JU  
 Telephone: (01732) 350601  
 Head of School: Miss E Alexander



Thursday 20 October 2022

Dear Parent / Carer,

As part of our Topic work next term on The Saxons, a trip has been arranged for Griffin Class to visit Leeds Castle on **Wednesday 23 November 2022**.

The children will have a look inside the castle, the castle grounds and the maze.

Children will be travelling to and from Leeds Castle by minibus. They will need to bring a packed lunch in a disposable bag, (no fizzy drinks, sweets or chocolate bars). Children should wear school uniform, a coat and sensible shoes. Spending money is not required.

Children will need to be in school for registration on time, and will be returning to school for normal pick up at 3.20pm.

**The cost of the trip will be £9.15.** This is a voluntary contribution, but if we do not receive enough money for the trip by Friday 11 November 2022, this trip will not be able to go ahead. Please pay via the School Gateway if possible, or give the correct payment to the school office in a named envelope.

Please make payment and complete the form below and return to the school office by **Friday 11 November 2022**.

For any further enquiries please contact the office.

Kind Regards

Mrs Whibley      Mrs Collison  
 Griffin Class Teachers

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**Please return permission slips to the School Office by Friday 11 November 2022**

I give permission for ..... to take part in the trip to Leeds Castle on **Wednesday 23 November 2022**

I enclose £9.15 for the cost of the trip  I have paid £9.15 via the School Gateway

Please advise if any medical needs (e.g. asthma pump): .....

My emergency contact number is: .....

**In the event of my child requiring emergency treatment**, and staff being unable to contact me, I agree to my child receiving emergency treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities.

Signed..... Date.....