



**LONG MEAD**  
**COMMUNITY PRIMARY SCHOOL**  
 Waveney Road, TONBRIDGE, Kent TN10 3JU  
 Telephone: (01732) 350601  
 Head of School: Miss E Alexander



Monday 18 September 2023

Dear Parent / Carer,

As part of our Topic work next term on The Romans, a trip has been arranged for Phoenix Class to visit Richborough Roman Fort on **Wednesday 27 September 2023**.

The children will have a chance to see some of the Roman ruins still standing.

Children will be travelling to and from Richborough by minibus. They will need to bring a packed lunch in a disposable bag, (no fizzy drinks, sweets or chocolate bars). Children should wear school uniform, a coat and sensible shoes. Spending money is not required.

Children will need to be in school for registration on time, and will be returning to school for normal pick up at 3.20pm.

This is a free trip with English Heritage, but we would be grateful if you could please complete the form below and return to the school office by **Friday 22 September 2023**.

For any further enquiries please contact the office.

Kind Regards

Mrs Thornhill and Mrs Pointing  
 Phoenix Class Teachers

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**Please return permission slips to the School Office by Friday 22 September 2023**

I give permission for ..... to take part in the trip to Richborough Roman Fort on **Wednesday 27 September 2023**

Please advise if any medical needs (e.g. asthma pump): .....

My emergency contact number is: .....

**In the event of my child requiring emergency treatment**, and staff being unable to contact me, I agree to my child receiving emergency treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities.

Signed..... Date.....